

Public Utility District No. 1 of Klickitat County  
**Board of Commissioners' Meeting**  
**Tuesday, October 08, 2019**

**AGENDA**

Time: **KPUD Commission Meeting Start Time – 2:00 p.m. as Advertised**

Location: 1313 S. Columbus Ave. – Goldendale, WA

➤ **PLEDGE OF ALLEGIANCE**

➤ Approval of Minutes – 09/24/2019 Meeting

➤ Approval of Claims / Vouchers for period ending 10/08/2019 (*Cynthia*)

➤ Approval of Payroll for periods ending 09/29/2019 (*Cynthia*)

➤ **PUBLIC COMMENT PERIOD**

**REPORTS – 10 min. each:**

- Commissioners' Reports
- Manager's Bi-Monthly Report (*Jim Smith*)  
-(see attached report)

**GUESTS:**

- Deanna Gregory- Pacifica Law Group
- Eric Van Doren- Department of Ecology

**AGENDA ITEMS -** (*see Manager's Report for further details*)

A. Wastewater Treatment Plant Awards- (*Erick Van Doren*)

B. Draft Bond Resolution- (*Deanna Gregory- Pacifica Law*)

C. Policy 23 Purchasing Policy- (*Jim*)

D. Resolution 1778 Purchasing- (*Jim*)

E. Resolution 1779 Small Works Roster Program- (*Jim*)

F. Resolution 1780 Low Income Elderly Discount- (*Gwyn*)

**ADJOURNMENT**

**FOR THE GOOD OF THE ORDER:**

Public Power Week Open house Thursday **October 10<sup>th</sup>** (Goldendale and White Salmon)

Annual Employee Meeting **October 14<sup>th</sup> 9:30 a.m.** Goldendale Grange Hall

Quarterly Meeting with County Commissioners- **October 22 11a.m.**

Initial Budget Review with Staff- **October 22**

PURMS Executive Board Meeting **November 6-7** (Randy)

WPUDA Association Meeting- **November 13-15** (Doug)

WPUDA ANNUAL MEETING **December 4-6** (Vancouver- Heathman)

Note: Agenda is subject to last-minute revisions which may include the Board calling for an executive session.



# Public Utility District No. 1 of Klickitat County

80 Years of Service \* 1938-2018

## GENERAL MANAGER'S REPORT TO THE BOARD For the October 08, 2019 Meeting

### AGENDA ITEMS:

- A. **Wastewater Treatment Plant Awards** - Erik Van Doren will be on site to present the Wastewater Operators with Outstanding Performance Awards for the Dallesport, Lyle, Klickitat, and Wishram systems. This will be Wishram's tenth consecutive year, Klickitat's eleventh consecutive year, and Lyle's thirteenth consecutive year to receive this award. The award recognizes wastewater treatment plants that remain 100% compliant with their wastewater discharge permits.
- B. **Draft Bond Resolution**- Mike DeMott and Deanna Gregory will review the Bond Resolution, which establishes the authority and requirements for staff and the President of the Board of Commissioners to execute the required bond documents for the bond sale scheduled for October 30<sup>th</sup> in New York.
- C. **Policy Bulletin No. 23 Purchasing Policy**- Washington State passed Senate Bill 5418 on May 21, 2019, which revised details concerning local government bid laws. Policy Bulletin 23 requires updating to incorporate the new competitive bid limits.
- D. **Resolution 1778-Purchasing**- In addition to the update to Policy 23, the adoption of Senate Bill 5418 requires us to pass Resolution No. 1778 to replace Resolution 1557. These Resolutions relate to staff procedures for purchasing of material, equipment, and supplies; and raises the limit from \$60,000 to \$120,000.
- E. **Resolution 1779 Small Works Roster Program**- As with Policy 23 and Resolution 1778, the adoption of Senate Bill 5418 requires KPUD to increase the Small Works Roster program limits. This resolution is to implement the limit increase from \$300,000 to \$350,000, replacing Resolution 1609.
- F. **Resolution 1780 Low Income Elderly Discount**- This Low Income/Elderly Discount program requires that we define our target annually prior to opening it up to the public. Brandy reviewed last year's benefits provided and we came in below our target. The proposal is to adjust the income thresholds to move our results closer to the targets set by the Board and to reach more individuals.

### NON-AGENDA ITEMS:

I spent most of my time the last couple of weeks on budgets, ratings and with staff so my report will be short this time.

1. **Annual Meeting Monday October 14<sup>th</sup>** - attached is the agenda. I think with my discussion and Mike's summary on bond refinancing and debt, you guys will be very well set up to talk about strategic issues.
2. **Public meetings**- I attended Kiwanis last Wednesday morning. Most of the discussion was centered on our debt structure and our debt repayment goals, along with how RNG fits into that plan.
3. **Joint meeting with County Commissioners**- we are scheduled to meet next meeting. Do you guys want to attend this meeting? If there are topics you would like to include, please let me know.
4. **Solar Installers meeting**- I am scheduled next week, along with Dave Warren, to talk with two solar installers who are also member of a solar installers association. I also reached out to the Governor's office and we will be talking in the next month.