

Public Utility District No. 1 of Klickitat County
Board of Commissioners' Meeting
Tuesday, November 22, 2022

AGENDA

ONE TIME USE – **Regular Meeting** Call in number option: 844-621-3956 (Access Code: 2498 247 1722)

KPUD Commission Meeting Start Time – 2:00 p.m. as Advertised;

Location: 1313 S. Columbus Ave. - Goldendale, WA

➤ **PLEDGE OF ALLEGIANCE**

➤ Approval of Minutes – 11/08/2022 Meeting

➤ Approval of Claims/Vouchers for period ending 11/22/2022 *(Cara Smith)*

➤ Approval of Payroll for period ending 11/06/2022 *(Cara Smith)*

➤ **PUBLIC COMMENT PERIOD**

REPORTS – 10 min. each:

- Water Wastewater update *(Brandon Walter)*
- Operations update *(Mike Nixon)*
- Engineering update *(Brandon Johnson, Mark Garner)*
- Commissioners' Reports
- Assistant General Manager *(Gwyn Miller)*
- Manager's Bi-Monthly Report *(Jim Smith)*
-*(see attached report)*

GUESTS:

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AGENDA ITEMS – *(see Manager's Report for further details)*

A. Call for Bid: Tree Trimming 2023- *(Mike Nixon)*

B. Prequalification of Professional Services Consultants *(Gwyn Miller)*

C. Bank of The West Line of Credit *(Mike DeMott)*

D. Resolution No. 1828 Auditor and Deputy Auditor designation *(Brandy Myers)*

E. Policy 9- Financial Policy *(Brandy Myers)*

F. 2023 Draft Annual Operating Budget 2nd Review *(Accounting/Jim Smith/Gwyn Miller)*

G. 2023 Draft Electric Rate Increase Proposal 2nd Review *(Accounting/Brandy Myers/Mike DeMott)*

H. Set Hearing Date for 2023 Electric Rate Adoption *(Jim Smith)*

I. Set Hearing Date for Adoption of the 2023 Annual Operating Budget *(Jim Smith)*

J. Executive Session per RCW 42.30.140 Collective Bargaining Agreement Negotiations *(Gwyn Miller)*

K. Executive Sessions to be held on Wednesday, November 30, 2022 at 3:00 p.m. per RCW 42.30.110(1)(i) to discuss Mile Marker 28 potential litigation *(Jim Smith, Gwyn Miller, Jena MacLean, and Meredith Weinberg)* There is no action being requested after this session.

ADJOURNMENT

FOR THE GOOD OF THE ORDER:

- WPUDA Annual Conference November 29-December 2
- Budget and Rate Proposal Adoption Hearing- TBD

Note: Agenda is subject to last-minute revisions which may include the Board calling for an executive session.



Public Utility District No. 1 of Klickitat County

80 Years of Service * 1938-2018

GENERAL MANAGER'S REPORT TO THE BOARD For the November 22, 2022 Meeting

AGENDA ITEMS:

- A. Call for Bid: Tree Trimming 2023 - Staff is requesting that we call for bid for the 2023 tree trimming program, requesting that we award with an option to extend one year. Bid opening is scheduled for December 15, 2022 at 2:00 p.m.
- B. Prequalification of Professional Services Consultants - Gwyn Miller will be requesting approval of Tone Proper AV. We have received all of the required documentation for approval.
- C. Bank of the West Line of Credit - Mike DeMott has received the annual paperwork. He is requesting a motion from the board to authorize the General Manager to sign the terms and conditions provided.
- D. Resolution No. 1828 Auditor and Deputy Auditor designation - Brandy Myers would like to remove Anita Clever as Deputy Auditor and designate Sarah Honkala as the Deputy Auditor replacement.
- E. Policy 9 Financial Policy - Brandy Myers will be bringing the policy to you for discussion and adjustments as deemed necessary.
- F. 2023 Draft Annual Operating Budget 2nd Review - Following the review of the preliminary 2023 financials in October, this is the second review of the Draft 2023 Klickitat PUD Operating Budget. First review was completed on November 8, 2022.
- G. 2023 Draft Electric Rate Increase Proposal - staff will be reviewing the proposed rate adjustments by rate class to achieve a revenue equivalent to a 3% across the board electric rate increase.
- H. Set Hearing Date for Electric Rate Adoption - depending on our progress at the Monday, November 21 workshop and after this review is complete, we will be asking the board to set a public rate hearing date for December 13, 2022 at 3:00 p.m.

- I. Set Hearing Date for Adoption of 2023 Annual Operating Budget - after the second budget review is complete, if the board is comfortable with setting the hearing date, Staff will be requesting that we set the 2023 Annual Operating Budget hearing date for December 13, 2022 at 3:00 p.m. in conjunction with the 2023 Electric Rate Increase hearing.
- J. Executive Session per RCW 42.30.140 Collective Bargaining Agreement Negotiations - we have been informed by the Union Representative Travis Hefely that our union employees voted to support the current proposal. Gwyn will provide an update during the executive session and ask for approvals as necessary following the executive session.
- K. I am asking that the Board agree to recess this meeting until (Wednesday November 30, 2022 @ 3:00 p.m. P.S.T.) to hold an Executive Sessions per RCW 42.30.110(1)(i) current or potential litigation on the Mile Marker 28 fire. Jena MacLean and Meredith Weinberg, Perkins Coie will be in the meeting via conference call. There is no action being requested after this session.

NON-AGENDA ITEMS:

1. Clean Energy Implementation Plan sunset clause review - Staff will bring this back for discussion on December 13. Should we continue with the sunset clause, we will have it scheduled for review the first meeting of December moving forward.
2. Net Metering evaluation - As of July 2022, there were 53 participating utilities in Washington. Of the 53 utilities there are 6 that have surpassed our progress. In that perspective, we are relatively in the top 10% of this group. The next submission will be available after the first of the year. A listing is attached for your review. **NOTE:** Utilities that reach the available generating capacity prior to June 30, 2029 have the option of developing a standard rate or tariff schedule that deviates from the net metering requirements of RCW 80.60.030. Investor-owned utilities' proposals are to be reviewed by the Utilities and Transportation Commission. Consumer-owned utilities' proposals are to be reviewed by their governing body, however they must notify the WSU Energy Program sixty days in advance of when a standard rate for an eligible customer-generator is first placed on the agenda of the utility's governing body. The WSU Energy Program is required to list utilities that have provided notice of a rate or tariff schedule under this subsection; as well as those that have adopted a standard rate or tariff schedule under this law.
3. Warehouse Theft - Mike Nixon and Jeff Thayer will review during the operations report a warehouse property break in. Staff is still evaluating total impact and we are investigating the extent of the theft.