



Public Utility District No. 1 of Klickitat County

80 Years of Service * 1938-2018

GENERAL MANAGER'S REPORT TO THE BOARD For the February 14, 2023 Meeting

AGENDA ITEMS:

- A. Prequalification of Contractors - Jeff Thayer is requesting approval of Rose City Flagging, LLC to be added to the small works roster for the 2023 period.
- B. Prequalification of Professional Services - Brandon Johnson is requesting approval of eight renewing firms for the professional services roster. These firms have been on the roster for consecutive years and have provided all of the required documentation for approval.
- C. Bid Award EE Clouse Tapered Steel - Brandon Johnson is requesting approval to award the EE Clouse Tapered Steel bid to Klute, Inc. They were the successful low bidder. Three bids were received for this project and the opening details are included under the agenda item.
- D. Policy 26 KPUD Logo Wear revision - Staff discussed the not to exceed amount stipulated under this policy. We still want to uphold the 50% reimbursement, but are proposing that the maximum “match” for logo wear be increased from up to \$50 per item to reflect up to \$100 per item which will more accurately reflect current costs. There are a few other smaller changes to this policy as well. A redline of the proposed changes are included in the packet.
- E. Resolution 1831 Issuance of Credit Card - Staff is requesting that we issue credit cards to the two electric superintendents and the water/wastewater superintendent, and revoke the RNG supervisor card.
- F. Executive Session Review Performance of a Public Employee per RCW 42.30.110(1)(g). A blank review form to guide the discussions will be provided.

NON-AGENDA ITEMS:

1. BPA Post 2028 Process - Mike and I will discuss this as part of either his report or mine.
2. MA Collins Construction - We want to ask that the board support that the upcoming contracts to repair MA Collins will fall outside of our typical bid processes.

Going through a formal bid process for the repairs to MA Collins would add an estimated 6 weeks to the process and this delay will put us at risk in serving established load during the 2023 summer irrigation season. This is not an acceptable outcome.

Since this project is the result of damage sustained to the MA Collins substation in October of 2022, it qualifies as an emergency situation per RCW 39.04.280 and competitive bidding requirements are allowed to be waived.

RCW 39.04.280 allows public entities to waive competitive bidding requirements for unforeseen circumstances beyond the control of the municipality that either: (a) Present a real, immediate threat to the proper performance of essential functions; or (b) will likely result in material loss or damage to property.

Because the repair is time sensitive and the substation must be in service to support the load in Alderdale, I am recommending that we waive the sealed bidding process requirement and instead utilize our normal contractor quote process for the competitive bidding. We would not abandon competitive bidding, only the sealed bid process. The quote process will allow us to expedite the start of construction in order to meet the target date this summer.

Although not strictly necessary, I would like for you to propose a motion today to “acknowledge that the damage and reconstruction process at MA Collins constitutes an emergency as per RCW 39.04.280 and that we proceed with a non-sealed bid process.”

We will need you to acknowledge, in the minutes, the waiving of the process and the existence of an awarded construction contract within 2 weeks after a contract is executed. Memorializing this in the meeting minutes will fulfill the requirements of the RCW.

3. Dallesport Wastewater Tour - Brandon Walter will be on hand to give you an update.

4. Scheduling Customer Meetings - We have completed meetings with the Alderdale Irrigators, the Goldendale Kiwanis club, Snowden and Dallesport. We are scheduled to attend the USDA Central and Eastern Klickitat County Irrigators meetings this month. We have not scheduled additional meetings, but attached is a preliminary schedule of proposed groups to meet with. Please let Luann know if we are missing any groups that you feel we should meet with.

Proposed Customer Meeting List

Water/Wastewater Communities:

With proposed dates: Klickitat, Lyle, Ponderosa, Rimrock, and Glenwood.

Without community councils: Wishram, Roosevelt, and Bickleton.

Various other groups with meeting dates to work with:

Port of Klickitat

Trout Lake Community/Mt. Adams Chamber

White Salmon/Bingen Rotary

White Salmon City Council

Bingen City Council

Goldendale City Council

Lyle Lions Club

Appleton Community

Goldendale Chamber

Wishram Fire Dept.

Various locations without specified contacts or meeting dates:

Centerville

Maryhill

Goldendale Jaycees

Goldendale Christian Fellowship.

Any Additions?

PROPOSED-Community Meeting Planner

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2023

2023

February-23		March-23		April-23		May-23		June-23		July-23		August-23		Notes:
Mon						1				Mon				
Tue						2				Tue			1	
Wed	1		1			3				Wed			2	Trout Lake Community 7pm
Thu	2		2			4		1		Thu			3	
Fri	3		3			5		2		Fri			4	
Sat	4		4		1	6		3		Sat	1		5	
Sun	5		5		2	7		4		Sun	2		6	
Mon	6		6		3	8		5		Mon	3		7	UNSCHEDULED-
Tue	7		7		4	Lyle W/WW Community 6:30pm VERIFY	6	Bingen City Council 7pm		Tue	4	White Salmon/Bingen Rotary Noon	8	W/WW systems: Wishram, Roosevelt, Bickleton- No community councils?
Wed	8		8		5	Klickitat W/WW 6:30pm	10		7	Wed	5		9	Other Communities: Centerville Dave Brotherton 773-6458 and Maryhill Gene Tsubota 773-5144
Thu	9		9		6		11		8	Thu	6		10	Other Groups: Goldendale Jaycees 6pm
Fri	10		10		7		12		9	Fri	7		11	Goldendale Christian Fellowship 10am
Sat	11		11		8		13		10	Sat	8		12	
Sun	12		12		9		14		11	Sun	9		13	
Mon	13		13		10	Ponderosa Water 7	15		12	Mon	10		14	
Tue	14		14		11		16		13	Tue	11		15	Appleton 7pm
Wed	15	Central Irrigators-Goldendale 11-12			12		17		14	Wed	12		16	
Thu	16		16	Rimrock Water 6pm	13		18		15	Thu	13		17	
Fri	17		17		14		19		16	Fri	14		18	
Sat	18		18		15		20		17	Sat	15		19	
Sun	19		19		16		21		18	Sun	16		20	
Mon	20		20		17		22		19	Mon	17	Goldendale City Council Meeting 7pm	21	
Tue	21		21		18	Glenwood W/WW	23		20	Tue	18		22	
Wed	22		22		19		24		21	WS City Council 6pm	Wed	19	23	
Thu	23	Goldendale Chamber Noon			20		25		22		Thu	20	24	
Fri	24		24		21		26		23		Fri	21	25	
Sat	25		25		22		27		24		Sat	22	26	
Sun	26		26		23		28		25		Sun	23	27	
Mon	27		27		24		29		26		Mon	24	28	
Tue	28	Eastern Irrigators-Bickleton 9-10			25		30		27		Tue	25	29	
Wed			29		26		31		28		Wed	26	30	
Thu			30	Bickleton Water	27	Roosevelt W/WW			29		Thu	27	31	
Fri			31		28				30		Fri	28		
Sat					29						Sat	29		
Sun					30						Sun	30		
Mon										Mon	31			
Tue										Tue				
Wed										Wed				
Thu										Thu				
Fri										Fri				