

**REVISED**

Public Utility District No. 1 of Klickitat County  
**Board of Commissioners' Meeting**  
**Tuesday, December 13, 2022**

**AGENDA**

ONE TIME USE – **Regular Meeting** Call in number option: 844-621-3956 (Access Code:2481-947-9411)

**KPUD Commission Meeting Start Time – 2:00 p.m. as Advertised;**

Location: 1313 S. Columbus Ave. - Goldendale, WA

➤ **PLEDGE OF ALLEGIANCE**

➤ Approval of Minutes - 11/22/2022 and 11/30/2022 Meeting

➤ Approval of Claims/Vouchers for period ending 12/13/2022 *(Cara Smith)*

➤ Approval of Payroll for period ending 11/20/2022 and 12/04/2022 *(Cara Smith)*

➤ **PUBLIC COMMENT PERIOD**

**REPORTS – 10 min. each:**

**GUESTS:**

- Renewable Energy Assets Manager update ○  
*(Kevin Ricks)*
- Financials *(Sarah Honkala)*
- Power and Finance update *(Mike DeMott)*
- Commissioners' Reports
- Assistant General Manager *(Gwyn Miller)*
- Manager's Bi-Monthly Report *(Jim Smith)*  
*-(see attached report)*

**AGENDA ITEMS – (see Manager's Report for further details)**

- A.** Clean Energy Implementation Plan Adoption annual review *(Anita Clever)*
- B.** Rescind Call for Bid- Tree Trimming Authorization obtained on November 22, 2022 *(Mike Nixon)*
- C.** Prequalification of Contractors *(Mike Nixon/Jeff Thayer)*
- D.** Policy 16 -Line Extension *(Brandon Johnson)*
- E.** Call for Bid Tapered Steel EE Clouse *(Brandon Johnson/Jeff Thayer)*
- F.** Annual Write-offs *(Cynthia Bruce/Brandy Myers)*
- G.** 2023 Electric Rate Hearing 3:00 p.m.
- H.** 2023 KPUD Operating Budget Hearing 3:00 p.m.
- I.** **RESOLUTION 1829** : 2023 Electric Rate Adoption
- J.** 2023 KPUD Operating Budget Adoption

ADJOURNMENT

**FOR THE GOOD OF THE ORDER:**



# Public Utility District No. 1 of Klickitat County

**80 Years of Service \* 1938-2018**

## GENERAL MANAGER'S REPORT TO THE BOARD For the **December 13, 2022** Meeting

### AGENDA ITEMS:

- A. Clean Energy Implementation Plan Adoption annual review- Anita Clever will discuss the steps taken over the past year and will request that the board reaffirm our participation in the CEIP. If direction changes, we will need to set a public hearing to discuss.
- B. Rescind the Call for Bid Tree Trimming Authorization obtained on November 22, 2022 - Mike Nixon requested a call for bid at the November 22, 2022 commission meeting. Upon further review, our current bid held a one-year extension clause. After much discussion, Mike will be requesting your approval to extend the current contract for the 2023 timeframe and rescind your approval of the call for bid issued on November 22.
- C. Prequalification of Contractors- Purchasing is requesting the addition of two new vendors. They are seeking approval for the 2022-2023 period. They have submitted all of the required documentation.
- D. Policy 16 -Line Extension- Brandon Johnson will discuss the redline of this policy which includes wording to support a connection fee option.
- E. Call for Bid Tapered Steel EE Clouse- Brandon Johnson is requesting authorization to call for bid on the steel purchase for the EE Clouse substation project. Staff collected quotes, but the pricing was outside of the maximums for approval, thus requires a formal bid.
- F. Annual Write-offs- Accounting will be requesting approval of write-offs totaling \$88,645. This is 0.239% of 2021 sales. Our goal is to be less than 0.25%. Given that we are coming off the COVID years, I think our customer service staff have done a remarkable job in meeting this goal.
- G. 2023 Electric Rate Hearing 3:00 p.m. Publications have been posted in the local newspapers for the past two weeks per RCW requirements.

- H. 2023 KPUD Operating Budget Hearing 3:00 p.m. Publications have been posted in the local newspapers for the past two weeks and a Press release regarding background on the reason for the rate increase was published on December 7.
- I. 2023 Electric Rate Adoption- Staff is recommending adoption of the rate schedules as proposed during the rate hearing.
- J. 2023 KPUD Operating Budget Adoption- Staff is recommending adoption of the operating budget as presented during the budget hearing.

**NON-AGENDA ITEMS:**

- 1. WPUDA Annual meeting – no report.
- 2. Press Release – We provided our rate increase press release to the local newspapers last week. The Goldendale Sentinel published the article on Wednesday December 8. The Columbia Gorge Newspaper and the local radio stations were provided the article as well. A copy of our press release is posted on our website along with a link to the proposed rates, per rate class.
- 3. Radio Interview- I have an interview scheduled with Julian Notestine for January 4. We anticipate broadcast of the interview on January 5.
- 4. CAISO news release PAC to join EDAM- Attached is the press release received through PGP on the PacificCorp announcement.