

Public Utility District No. 1 of Klickitat County
Board of Commissioners Meeting
Tuesday, December 22, 2020
2:00 p.m.

Due to the office closure associated with COVID-19 precautionary standards, in person attendance is still restricted. Attendance is noted below.

CALL TO ORDER: President Dan G. Gunkel called the meeting to order at 2:00 p.m. as advertised.

PRESENT: Dan G. Gunkel - President (via teleconference), Douglas B. Miller - Vice President, and Randy L. Knowles - Secretary.

STAFF PRESENT: Jim Smith - General Manager, Gwyn Miller - Assistant General Manager, and Luann Mata - Executive Assistant.

Via teleconference: Mike DeMott - Director of Finance and Power Management, Brandy Myers - Customer Service Supervisor, Alex Casimiro - AP Clerk, Cynthia Bruce - Accounting Clerk, Beth Schroder - Accountant, Ron Schultz - Engineering Manager, Kevin Ricks - Renewable Energy Assets Manager, April Greenlaw - Operations Support Assistant, Jeff Thayer - Purchasing Manager, Mark Pritchard - Operations Manager.

GUESTS: None

PLEDGE: The Pledge of Allegiance was recited by those present.

MINUTES: MOTION was made by Commissioner Miller to approve the December 8, 2020 meeting minutes as presented. Motion carried.

CLAIMS & PAYROLL: Presented by Alex Casimiro. Vouchers were audited and certified by the auditing officer as required by RCW 42.24.080, and all expense reimbursement claims presented were certified as required by RCW 42.24.090 and were recorded on a listing made available to the board this 22nd day of December, 2020.

MOTION was made by Commissioner Miller to approve accounts payable vouchers and payroll in the amounts as listed:

- Accounts Payable Voucher Nos. 209179 through 209181 and 209183 through 209305 in the total amount of \$710,760.32; Wire and Automated Clearing House (ACH) transaction Nos. 8801399 through 8801406, along with Electronic Funds Transfer (EFT) transaction Nos. 193 through 198 in the total amount of \$2,335,344.55 for the period ending December 22, 2020; and
- Payroll Warrant No. 209182 along with ACH Direct Deposit Payroll transactions 206110 through 206195 in the total amount of \$215,900.95 for the payroll period ending December 6, 2020.

Motion carried.

PUBLIC COMMENTS: None

REPORTS:

COMMISSIONER DAN GUNKEL - Commissioner Gunkel thanked staff for their efforts in attempting to secure \$248,000 in federal CARES Act funds to be applied towards rate payer relief programs. This money will assist 634 residential and 114 small business utility customers within Klickitat County.

COMMISSIONER DOUGLAS MILLER - Commissioner Miller reported that he attended the state audit exit interview. Once again, we received a clean report. He congratulated staff for their efforts especially since this audit was conducted electronically and we had a new auditor this year.

COMMISSIONER RANDY KNOWLES - Commissioner Knowles did not have a report.

ASSISTANT GENERAL MANAGER - Gwyn Miller presented the current operational update.

- Current COVID-19 Update - Gwyn provided the board with highlights of the county COVID-19 status.
 - The vaccine is in Klickitat County and will be distributed based on priority needs. Medical personnel and high risk individuals will be the first to have the vaccine available to them. After reaching out to individuals who are eligible, the next focus will be on elderly and local government employees as essential workers. Right now, our intent is to allow employees access to vaccines as they become available for us as an essential service provider, but do not intend on requiring vaccination. With the precautions we have in place, along with potential risks of vaccination, we believe that this is the best course for us to take. Under current Washington state rules, employees would be eligible, but not their household. All vaccines so far are a two part series. Washington state has been approved for both the Pfizer and Moderna vaccines.
 - Brandy Myers presented the estimated impacts to utility revenue from the continuation of the moratorium on disconnects and late fees through April 20, 2021.
- Lastly, Gwyn discussed that our social media updates are well received and reach a different demographic than phone calls, radio and news media updates, or website posts. Majority of feedback is positive.

GENERAL MANAGER - The complete report can be found at:
http://www.klickitatpud.com/topicalMenu/commissioners/GM_Reports.aspx

Water Service Contract - Jim discussed the current and proposed updates to the V75 water contract. The overall contract value does not change, but the payment structure was re-organized.

PacifiCorp White Salmon outage - Mark Pritchard and Ron Schultz were present to discuss the PacifiCorp outage from December 19, 2020. With the information received during this discussion a **MOTION** was made by Commissioner Knowles to notify PacifiCorp of our intent to pursue formal condemnation of the Condit to Powerdale 69 kV transmission line. This determination was prompted from an apparent safety violation that arose during this outage and refusal of PacifiCorp dispatch and field personnel to re-energize the line in an expedient manner. The outage impact could have been reduced by cooperation and communication from PacifiCorp dispatch personnel. Motion carried.

After additional discussion **MOTION** was amended by Commissioner Knowles that if PacifiCorp recognizes and honors the current switching contract, if they amend and provide an improved agreement and contract that satisfies Klickitat PUD staff that allows us the ability to operate the system quickly and recognizes Klickitat PUD as a customer to avoid future safety violations, KPUD will not pursue formal condemnation of the Condit transmission line as recommended by staff. Motion carried.

Staff Updates - Brandon Walter has been awarded the Water-Wastewater Superintendent position. Greg Watson has been awarded the Water-Wastewater

