

Public Utility District No. 1 of Klickitat County
Board of Commissioners' Meeting
Tuesday, December 11, 2018

AGENDA

Time: **KPUD Commission Meeting Start Time – 2:00pm as Advertised**

Location: 1313 S. Columbus Ave. – Goldendale, WA

➤ **PLEDGE OF ALLEGIANCE**

- Approval of Minutes – 11/27/2018 Meeting
- Approval of Claims / Vouchers for period ending 12/11/2018 (*Eileen*)
- Approval of Payroll for period ending 11/25/2018 (*Eileen*)

➤ **PUBLIC COMMENT PERIOD**

REPORTS – 10 min. each:

- Generation Assets/Renewable Energy Projects Update (*Kevin*)
- Power Management Update (*Mike*)
- HR/IT Reports (*Gwyn/Chris*)
- October Financial Report (*Nichole/Beth*)
- Commissioners' Reports
- Manager's Bi-Monthly Report (*Jim Smith*)
-(see attached report)

GUESTS:

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AGENDA ITEMS - (*see Manager's Report for further details*)

- A. RESOLUTION 1767- SURPLUS MATERIALS- (*Jeff*)
- B. APPROVAL OF CONTRACTORS (*Jeff*)
- C. RESOLUTION 1768-CANCELLATION OF UNCLAIMED WARRANTS (*Nichole/Cynthia*)
- D. POLICY 45- RISK MANAGEMENT (*Mike*)
- E. 3:00 p.m. 2019 OPERATING BUDGET HEARING- (*Jim, Mike, Nichole*)
- F. ADOPTION OF 2019 OPERATING BUDGET (*Jim*)

ADJOURNMENT

FOR THE GOOD OF THE ORDER:

12/11 2019 ANNUAL BUDGET HEARING 3:00 p.m.

12/27 2:00 P.M. COMMISSION MEETING –Date Adjusted for Holiday



Public Utility District No. 1 of Klickitat County

80 Years of Service * 1938-2018

GENERAL MANAGER'S REPORT TO THE BOARD

For the **December 11, 2018 Meeting**

AGENDA ITEMS:

- A. RESOLUTION 1767- SURPLUS MATERIALS- Purchasing is requesting approval to surplus some miscellaneous office furniture, partition dividers, and computer equipment. These items will be sold through the Public Surplus website.
- B. APPROVAL OF CONTRACTORS- Purchasing has received the required documentation from Halseth Excavating, Inc. and Slawson Wood Products Inc. and are requesting approval of these two companies for the 2018- 2019 calendar year.
- C. RESOLUTION 1768-CANCELATION OF UNCLAIMED WARRANTS- Accounting is requesting approval of Resolution 1768 which identifies unclaimed warrants that we will be cancelled. The amount of the unclaimed vouchers total \$1,789.23, which will be turned over to the Washington State Department of Revenue as unclaimed property.
- D. POLICY 45- RISK MANAGEMENT- Power Management is requesting approval of the outlined changes to Policy 45. These recommendations follow review by TEA and Staff. These changes are needed for inclusion of gas related business transactions.
- E. 3:00 p.m. 2019 OPERATING BUDGET HEARING- The meeting will open at 3:00 p.m. An overview of the 2019 Operating Budget will be presented.
- F. ADOPTION OF 2019 OPERATING BUDGET- Unless the Board has further revisions to the proposed budget as a result of public input, I am recommending that the Board approve the 2019 Operating Budget as presented. Included in that approval, per Policy 3 - Compensation of Non-Union Employees, I am recommending that the Board authorize a 2.5% cost of living adjustment for non-union staff, including the General Manager.

NON-AGENDA ITEMS:

- 1. Renewable Natural Gas (RNG) Update – Kevin and Mike will provide an update on the commissioning and ramping up of the RNG facility. They will also discuss their recent attendance at the RNG Coalition's annual meeting.
- 2. Proposed Renewable Natural Gas (RNG) B&O Tax Bill – Senator King's staff are currently drafting the bill in conjunction with Dave Warren. Dave hopes that they can get that finished and have the Senator sign it next week. Representative Mosbrucker has agreed to sponsor a companion House Bill. Dave is actively working on bipartisan co-sponsors for both bills.
- 3. Representative Mosbrucker was appointed as the vice chair of the Republican caucus, which puts her in a leadership position in the party. She has said she will continue to sponsor bills and will

support our efforts as needed.

4. DNR Task Force – as Commissioner Gunkel suggested, the DNR is hesitating on some of the provisions we discussed with them at our first meeting. We are looking for language that would 1. improve fire investigation procedures and interaction with utilities, 2. improve our working relationship with DNR on public lands and 3. clarify liability already in statute.
5. Bit Coin – the only large active bit coiner in our County recently shut down their large general service rate account. The markets have changed exposing them to risks and they are not planning on expanding the facility to get to an industrial, negotiated rate.
6. PGP Reliability Study - the group will begin a soft roll-out in December with final presentation slide deck and report made public in late December/early January. The roll-out schedule will target Washington elected officials in December and Oregon and Montana elected officials in January. The technical team will develop and review a Study Q&A document and one-pager to support mid-December meetings