

Public Utility District No. 1 of Klickitat County
Board of Commissioners' Meeting
Tuesday, October 25, 2016

AGENDA

Time: **KPUD Commission Regular Meeting Start Time – 2:00pm**

Location: 1313 S. Columbus Ave. – Goldendale, WA

- **Pledge of Allegiance**
- Approval of Minutes – 10/11/2016 Meeting
- Approval of Claims / Vouchers for period ending 10/25/2016 *(Cynthia)*
- Approval of Payroll for period ending 10/16/2016 *(Cynthia)*

▪ ***PUBLIC COMMENT PERIOD***

▪ **REPORTS – 10 min. each:**

- Commissioners' Reports
- Manager's Bi-Monthly Report (Jim Smith)
(see attached report)
- Power Management – September Report (Mike DeMott)
- Accounting – Sept. Financial Report (Anita Thompson)
- Operations /Engineering – Sept. Reports
- Generation Assets – Sept. Report (Kevin Ricks)
- H.R. Quarterly Report (Gwyn Miller)

GUESTS:

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AGENDA ITEMS *(see Manager's Report for further details)*

- A. RESOLUTION No. 1724 "Redemption of 2006B Bonds" *(Jim/Anita)*
- B. BID AWARD: Bingen Substation Construction *(Ron S.)*
- C. PROFESSIONAL SERVICES APPROVAL *(Ron S.)*
- D. H.W. HILL LANDFILL GAS / RNG UPDATE *(Jim/Kevin/Mike)*
- E. ADJOURNMENT

FOR THE GOOD OF THE ORDER:

10/26-27 – WPUDA Managers' Meeting
10/27 – Energy Northwest Board of Directors Meeting
10/27 – Energy Northwest Participants Review Board Meeting
10/27-28 – Energy Northwest Public Power Forum

Note: Agenda is subject to last-minute revisions which may include the Board calling for an executive session.

Public Utility District No. 1 of Klickitat County

78 Years of Service * 1938-2016

GENERAL MANAGER'S REPORT TO THE BOARD

For the October 25, 2016 Meeting

AGENDA ITEMS

- F. RESOLUTION No. 1724 – Staff is asking for the Board's consideration in adoption Resolution No. 1724, thereby authorizing the redemption of a portion of the District's electric system revenue and refunding bonds, Series 2006B, and to authorize the execution of certain documents related thereto.
- G. BID AWARD – Staff is recommending that the bid for the Bingen Substation Construction project be awarded to DJ's Electrical in the amount of \$292,900 excluding taxes. Bids were opened on October 20, 2016 as advertised.
- H. PROFESSIONAL SERVICES – Staff recommends that the Board authorize the addition of the following firms to Klickitat PUD's Professional Services Roster for the 2016 period, as they have met the qualification requirements:
- OCD Automation of Estacada, Oregon
 - Lower Columbia Research & Archaeology, LLC of Portland, Oregon
 - AKS Engineering & Forestry, LLC of Vancouver, Washington
- I. H.W. HILL LANDFILL GAS / RNG UPDATE – Jim Smith, Kevin Ricks, and Mike DeMott will be providing a verbal update at the meeting on Tuesday.

NON-AGENDA ITEMS

1. GM Meeting Attendance –
 - Risk Management Committee meeting in Goldendale Oct 17.
 - Safety meeting in Goldendale Oct 19. I discussed the rationale for completing due diligence work on a Renewable Natural Gas (RNG) project, focusing on the potential benefits to rates and our debt structure. The discussion lasted almost an hour for two power point slides with most of the discussions coming from questions from employees. I think it was well received.
 - Ralph Epling, British Petroleum in Seattle Oct 20.
 - White Creek conference call October 20.
 - Public Generating Pool (PGP) Strategic Planning in Seattle, October 20-21.
2. Most of my time the past two weeks has been spent on the RNG gas due diligence process, as well as meeting with staff and Craig to work on the organizational changes with Ron's upcoming retirement.
3. 2017 Operating Budget – Our plan is to present you with the first draft of the 2017 operating budget at the November 8th meeting.