

Public Utility District No. 1 of Klickitat County
Board of Commissioners' Meeting
Tuesday, February 23, 2016
2:00pm

AGENDA

Time: **KPUD Commission Meeting – Start Time of Regular Meeting, 2:00pm**
Location: 1313 S. Columbus Ave. – Goldendale, WA

- **Pledge of Allegiance**
- Approval of Minutes – 2/09/2016 Meeting
- Approval of Claims / Vouchers for period ending 2/23/2016 (*Amber*)
- Approval of Payroll for period ending 1/31/2016 (*Amber*)

▪ ***PUBLIC COMMENT PERIOD***

▪ **REPORTS – 10 min. each:**

- Commissioners' Reports
- Manager's Bi-Monthly Report (Jim Smith)
(*see attached report*)
- Power Management-January Report (Mike DeMott)
- Operations Division-January Report (Ron Ihrig)
- H.W. Hill LFG –January Report (Tim Madsen)

GUESTS:

- Cathy Titchenal, EHO Realtor
RE: general facility charges & standby fees

AGENDA ITEMS (*see Manager's Report for further details*)

- A. 3:00pm – LFG Optimization Alternatives (*Strategies 360 / John Janney*)
- B. 4:00pm –EXECUTIVE SESSION: Negotiations, Public Bid Contracts (*Tom McDonald / Ron I.*)
- C. POLICY BULLETINS: (*Jim Smith*)
 - (1) No. 3 “Compensation of Non-Union Employees”
 - (2) No. 4-N “Unlawful Harassment/Discrimination”
- D. RESOLUTION No. 1708 “Appointment of EEO Coordinator” (*Jim Smith*)
- E. ADJOURNMENT

FOR THE GOOD OF THE ORDER:

2/24 – WPUDA Day on the Hill, Olympia (*Ray, Jim, John*)
2/24-26 – WPUDA Committee Meetings, Olympia (*Ray*)
3/13 – Daylight Savings Begins
3/16-18 – WPUDA Committee Meetings, Olympia (*Ray*)



Public Utility District No. 1 of Klickitat County

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GENERAL MANAGER'S REPORT TO THE BOARD For the February 23, 2016 Meeting

AGENDA ITEMS

- F. **3:00pm** – LFG Optimization Alternatives – John Janney has invited Dave Richey and Howard Trott from Strategies 360 to the meeting on Tuesday to walk through the initial report included in your packets. John and I would like to discuss our options moving forward, including a potential long-term HW Hill off-take agreement into California.
- G. **4:00pm** – EXECUTIVE SESSION: Negotiations, Public Bid Contracts -- Tom McDonald with Cascadia Law Group will be present on Tuesday to discuss contractual terms and implications of pursuing a Request for Proposals for leasing of water rights.
- H. **POLICY BULLETINS:**
- (1) No. 3 “Compensation of Non-Union Employees” – As a result of work completed during the past several months, supported by the input of Carl Mycoff at the last Board meeting, I am proposing revisions to Policy Bulletin No. 3 as shown in the enclosed red-line version.
 - (2) No. 4-N “Unlawful Harassment/Discrimination” – I am presenting revisions to Policy Bulletin No. 4-N, whereby the Board of Commissioners appoints **one** EEO coordinator, as opposed to the previous appointment of two coordinators.
- I. **RESOLUTION No. 1708:** “Appointment of Equal Opportunity Employer (EEO) Coordinator” – If Policy Bulletin No. 4-N is approved, then adoption of this Resolution will appoint the Human Resources Manager as the District’s EEO Coordinator.

NON-AGENDA ITEMS

1. G.M. Meeting Attendance – Ron Ihrig, Anita Clever and I attended and presented an update at the Centerville and Bickleton Irrigators’ meetings, put on by the Central Klickitat Conservation District. Staking engineers Mark Garner and Brandon Johnson also attended the Bickleton meeting. The meetings were attended by about 20 - 25 customers each and we were well received. We also completed our monthly Risk Management Meeting. We implemented two trades 5 MWs April 2016 Peak @ \$14.25 to EDF Trading 5MWs May 2016 Peak @ \$12.25 to EDF Trading, and we are investigating one for Q2 2018.

2. Customer Inquiries – We may have a customer present at next week’s board meeting regarding broadband services. Also we have a customer who has voiced her interest in addressing the Board next week regarding our policy on general facility charges and standby fees and we have placed her on the agenda as a guest.
3. General Manager Performance Review – My review is currently scheduled for the February 23, 2016 board meeting, in Executive Session. You may or may not want to move this item to the March 8th meeting, as we already have an executive session and will be having discussions on our strategic path forward. I think you have the necessary paperwork and information.