

Notice

Privacy Act

Klickitat PUD
1313 S. Columbus Ave.
Goldendale, WA 98620
(509) 773-7622 or (800) 548-8357

Privacy Act Notice:

Your interest in our conservation program is appreciated. We hope that you will decide to participate in these energy savings activities. If you do, it is necessary for you to provide some information to us, which will enable us to run this program successfully.

The information to be collected includes the names and addresses of customers participating in the program technical data about energy use and efficiency. We need this information to determine whether you are eligible for the program. Beyond this, the information collected will be used to evaluate and audit the conservation program.

Upon BPA's request, we will provide them with this information. BPA may also wish to make certain site visits to evaluate the installations and the performance of the program.

This and the data listed above will then be used to assist us in developing new programs and in assessing energy savings obtained by existing programs in the region. This information will be retained for three years. It may be released to the public, but only in anonymous statistical form.

1. Application

Enclosed you will find general information on the measures and rebates available, along with all the applicable paperwork needed to submit for any rebate.

Please note that with the exception of the clothes washer rebate, the rebates are only eligible for existing structures, not new construction and the residence must have electric heat (furnace, baseboard, wall, etc.) as its primary source. There can be some other back-up source of heat.

2. Participation

Along with the forms you will find a list of approved installers. Sign and return the Participation Agreement. Get two or more bids if possible, (suggestion, not requirement) from contractors included in the list. If you or the contractors are not sure your home qualifies for the rebate, call the Energy Services Department for instructions. You if want to use a contractor not included on the list, have the contractor contact the PUD to get approved. A homeowner may install their own windows or insulation, however only materials, not labor, are eligible costs.

3. Installation

Once you choose your installer, they should enter into a contract with you for the work proposed. (Not required) **Note: Heat pump proposals have to be approved by the PUD prior to installation.**

When the work is completed, submit the enclosed Rebate Coupon/Installer's Warranty Certification, and a copy of the original receipt/invoice. For window installation, leave the stickers on the windows until the PUD inspects them.

With the installation of all heat pumps, duct sealing may be necessary for rebate. All heat pump and duct sealing must meet Performance Tested Comfort Systems (PTCS) standards air testing before rebate can be issued. If ducts must be sealed for heat pump installation, only the heat pump rebate can be claimed.

If loose-fill insulation was installed, the Insulation Certificate must also be submitted.

Final payment and amounts will be subject to compliance with the program as determined by a final inspection by the PUD.

4. Inspection

When the completed paperwork has been submitted, an inspection will be scheduled to verify installation. The homeowner or their representative must be present at the inspection. If a heat pump was installed, in certain cases, the contractor also needs to be present for the inspection.

5. Payment

When the work has been approved, the PUD will issue a check to the customer or installer, as selected by the homeowner on the coupon. Please allow 3 weeks for processing of payment.

6. Questions?

If you have any questions about this program contact *Sharon Ohnstad* at **509-773-7622** or **1-800-548-8357**. I will be glad to assist you.

We have a loan program for 4.9% fixed APR for installing any measure that qualifies for a rebate. If you are interested, let me know and I will send that packet, as the process is different.

Residential Conservation Customer Participation Agreement

Customer Name: _____ Date: _____

Mailing Address: _____

Account # _____ Telephone number: _____

1. I certify that I am the legal owner of the residence located at:

2. I hereby request Klickitat PUD to financially assist in the conservation measures for this residence.

3. I understand that:

4. I, or the person authorized below, must be present at the time inspections are conducted.
_____ is authorized to represent me and will be present during the
inspection of my home.

This person is, is not, an authorized to sign the necessary paperwork.

- a) The PUD will provide me with a list of approved installers.
- b) Kickbacks, rebates, non-authorized discounting of bids or other non-program benefits from the installers are prohibited, and may be subject to federal law.
- c) All materials and installation must comply with current KPUD/BPA conservation specifications in order to be eligible for funding through this program.
- d) Any structural defects in this residence (e.g. dry rot, roof leaks, water pipe leaks, etc.) must be repaired prior to the installation of any PUD approved measures, and paid by the customer.
- e) I must secure bids, and work must commence within ninety (90) days in order to receive PUD funds.
- f) If I perform any of the work myself, none of my labor charges can be added to cost.
- g) The PUD shall not be liable for the tortuous acts or omissions of the installers or other independent contractors.
- h) Installers, participating in the program shall not be considered officers, agents or employees of BPA or PUD.
- i) Funding for conservation measures is available only for homes that have electric as its primary heat. Heat pump measures are available for heat pump upgrades and conversions from any other source of electric heat only. Converting from another fuel source (e.g. natural gas, propane, wood, etc.) is not allowed.
- j) These measures shall not be installed unless the home is in the Klickitat PUD service territory and is either site built or a permanently installed mobile or manufactured home.

(Homes and mobile/manufactured homes may be classified as permanent when the following conditions are met: The dwelling has been permitted for occupancy and if it is a mobile/manufactured home, it was manufactured to HUD standards).

* Klickitat PUD will pay the lesser of the deemed savings and may change rebate prices without notice. Please check with your Energy Services Specialist for rebate prices, which are pending on an approved inspection

4. I certify that:

- a) I have received and read the privacy act notice of the PUD, and will comply with the conditions therein.
- b) I have received and read the paperwork describing the measures and maximum funding amounts available under this program.
- c) Electric heat is my primary heat and is installed at the address listed under number one (1) above.

Customer Signature

Date

RESIDENCE INFORMATION:

Put year home built, in box that applies:

Site Built	Mobile Home Permanently Installed	Multifamily Unit – 4 or less <small>(on Insulation call for rebate prices)</small>	
			Occupied Year Round
			Occupied Seasonally
			Rental
			Number of Units

HEATING INFORMATION:

Electric Heat - Primary Yes No

Existing Electric system: Baseboard___ Furnace___ Heat pump___

Radiant___ Other_____

October 4, 2011

Klickitat Residential PUD Customer

RE: Residential Conservation Program Information and Forms

Attached is the general information on the residential conservation program. Please fill out the application/Participation Agreement and send back to me at the Goldendale office.

Please note that with the exception of the clothes washer rebate, these measures are only eligible for existing structures, not new construction. Also, the primary source of heat in your home must be electric.

Any of the weatherization measures can be self-installed, however if you want to use a contractor you must use one from our "Authorized" list. If you are self-installing, submit an invoice for materials only. See bullets below for the basic specifications on the measures available. These are not the complete specifications, contact me for a copy.

- ◆ **Insulation** self-install: Contact me before the job is started so I can do a pre-insulation check. This is to verify what, if any, insulation is already in the residence. If the project is a blow-in, call for an in-progress inspection. All insulation jobs need a vapor barrier installed on the conditioned side of the cavity. Most batt type insulation comes with this on one side of the batt. Floor insulation jobs must also have either an existing ground cover of 4-mil polyethylene or 6-mil new polyethylene that completely covers dirt. All exposed uninsulated ducts located in the crawlspace shall be insulated to R-11 if flex or R-19 if rigid. If project is an attic or includes the attic, contact me for ventilation requirements. Call for an inspection when the job is complete.
- ◆ **Window** self-install: Buy windows that have a U-factor of .30 or less. Patio sliding glass doors or French doors shall have a U-factor rating of .35 or less. Completely install and finish the windows and call for an inspection. Leave the tags on so I can verify the U-Factor of the glass, and have at least one old window there for verification of what type window came out. Follow building code as to appropriate location of safety glass and building code on patio doors. If you are replacing bedroom windows in mobile homes, there is an issue with egress code. Call me for more information.
- ◆ **Heat Pump** Klickitat PUD is not able to offer rebates on self installs. Heat pumps and duct sealing must pass a Performance Tested Comfort Systems - PTCS air flow test from an approved PTCS certified installer. Contractors certify that a job are approved, and provides the utility a certificate and test results.

When inspection passes, the rebate will be processed and payment made on the next available Commissioner's meeting.

If you wish to use the PUD's low interest loan program for your weatherization project, contact me for forms and information, as the process is different from that listed above.

If I can be of further assistance, please contact me at the number listed below or sohnstad@klickpud.com.

Sharon Ohnstad
Energy Services Specialist
(509) 773-7622

Authorized Contractor List

Klickitat PUD

1313 S. Columbus Ave.

Goldendale, WA 98620

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Below is a list of contractors who are licensed by the State of Washington, who carry liability insurance, and who have agreed to comply with all Bonneville Power Administration and Utility installation and material standards and specifications. The Utility cannot guarantee the quality of Their work.

Homeowners are encouraged to request bids from several installers and to ask for references from satisfied customers. To assure that agreement standards and specifications are met, all weatherization work done by these contractor's under this program must be inspected by the Utility. The Utility cannot be held responsible for contractor caused damages or work done beyond the scope of the Bonneville Power Administration specifications

General Contractors

<p>Gorge Glass & Contracting, Inc. 601 E. 2nd St The Dalles, OR 97058 (541) 296-2074</p> <p>Windows / Insulation</p>	<p>Albrrecht Glass 501 Yakima Valley Hwy Sunnyside, WA 98944 (509) 837-2597</p> <p>Windows</p>	<p>Columbia River Vinyl, Inc. 10637 NE Coxley Dr. #206 Vancouver, WA 98662 (503) 848-7832</p> <p>Windows</p>
<p>Washington Glass 740 E. Broadway Goldendale, WA 98650 (509)773-5500</p> <p>Windows</p>	<p>Gorge Views 914 Court St The Dalles, OR 97058 (541) 380-1410</p> <p>Windows</p>	<p>Home Depot 3600 W 6th The Dalles, OR 97058 (541) 296-7006</p> <p>Windows +</p>
<p>Bi State Siding & Window, Inc. 1310 Rd 36 Pasco, WA 99301 (800) 562-0812</p> <p>Windows</p>	<p>Glen Sheppard Construction Svc, Inc. 39065 Pioneer Blvd Suite 20 Sandy, OR 97055</p> <p>Windows</p>	<p>Walter J Worrell Co. 4336 15 Mile Rd The Dalles, OR (541) 993-3250</p> <p>Windows</p>
<p>Mountain Glory, Inc. PO Box 110 Trout Lake, WA 98650 (509) 395-2791</p> <p>Windows / Insulation</p>	<p>Adams Construction 307 E. 2nd St The Dalles, OR 97058 (541) 296-4242</p> <p>Windows / Insulation</p>	<p>Northwest Blower Door /Green Energy Management PO Box 374 North Bonneville, WA 98639 (509) 427-7238</p> <p>Audits / Windows / Insulation/ Water heaters +</p>
<p>Green Home Construction 1824 Cascade Hood River, OR 97031</p> <p>(541) 386-7283</p> <p>Duct Sealing / Windows & Doors / Insulation / Duct Sealing / Heat Pump Testing</p>		

Loose Fill Insulation Certificate

Klickitat PUD CRC Program

Name of Homeowner: _____

Address of Residence Insulated: _____

Date Installed: _____ Area Insulated: _____ sq. ft.

Type of Insulation Added: _____ Brand: _____

Existing R-value: _____ Final R-value: _____ Depth Installed: _____

Name of Installer: _____

Address of Installer: _____

Signature of Installer: _____

Copy of this certificate and of settled density coverage chart must be attached to attic structure near access. Additional copies must be provided to Klickitat PUD for the Customer file; to the Homeowner; and for the Installer's file.

Loose Fill Insulation Certificate

Klickitat PUD CRC Program

Name of Homeowner: _____

Address of Residence Insulated: _____

Date Installed: _____ Area Insulated: _____ sq. ft.

Type of Insulation Added: _____ Brand: _____

Existing R-value: _____ Final R-value: _____ Depth Installed: _____

Name of Installer: _____

Address of Installer: _____

Signature of Installer: _____

Copy of this certificate and of settled density coverage chart must be attached to attic structure near access. Additional copies must be provided to Klickitat PUD for the Customer file; to the Homeowner; and for the Installer's file.

Residential Weatherization Rebate Coupon

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Owner(s) Name: _____ Service Address: _____

Mailing Address: (for rebate check) _____

Ceiling

Area 1 _____ sq. ft. from R-_____ to R-38 Area 2 _____ sq. ft. from R-_____ to R-38
Area 3 _____ sq. ft. from R-_____ to R-38 Area 4 _____ sq. ft. from R-_____ to R-38

Vents: Total required _____ sq. ft. NFA Add _____ sq. ft. NFA
(Separate areas must be ventilated individually) ***Rebate is per sq ft. depending on type of home.**
***Insulated to a minimum of R-38 / Loose fill shall have a UL label and R Number 16 CFR**

Floor

Area 1 _____ sq. ft. from R-_____ to R-_____ Area 2 _____ sq. ft. from R-_____ to R-_____
Area 3 _____ sq. ft. from R-_____ to R-_____ Area 4 _____ sq. ft. from R-_____ to R-_____

Water Pipe insulation: _____ linear ft. to R-3. Flex Duct: _____ ft. to R-8
New Ground Cover: _____ sq. ft. Vapor Barrier: _____ sq. ft.

Vents: Total required _____ sq. ft. NFA Add _____ sq. ft. NFA
(Separate areas must be ventilated individually)
***Under floors shall be insulated to minimum of either R-30 or to the level needed to fill the joist cavities. *Craw Spaces shall be insulated to at least R-19**

Under floor insulation includes installation of a ground cover of 6 mil thickness, unless a 4 mil or more ground cover is present that substantially covers the ground. If no vapor barrier is present next to floor surface this also needs to be installed. ***Rebate is per sq ft. depending on type of home.**

Walls

Area 1 _____ sq. ft. from R-_____ to R-_____ Area 2 _____ sq. ft. from R-_____ to R-_____
Area 3 _____ sq. ft. from R-_____ to R-_____ Area 4 _____ sq. ft. from R-_____ to R-_____

Vapor barrier to conditioned space side. ***Rebate is per sq ft. depending on type of home.**
No rebate for Manufactured homes on this measure.
Wall shall be insulated to minimum R-11 or highest R-value that is practical.

Window & Doors

From existing windows/patio door Single pane Dual pane in non-wood or vinyl frame to:

_____ sq ft. of glazed area in ENERGY STAR® labeled windows. How many replaced: _____

_____ sq. ft. of glazed area in ENERGY STAR labeled patio door. How many replaced: _____

Any window or patio door (French or Sliding) that is single pane or dual-glazed in non-wood or vinyl frame is eligible to be replaced under this program with a minimum U-factor of 0.35

Any installation that results in increased window area shall not be allowed under this Program. All replacement prime windows shall be NFRC labeled and certified and meet the ENERGY STAR requirement with maximum U-factor of 0.30.

Window Rebate **Insulation Rebate**

Incentive payment is to be paid to: Contractor _____ Owner _____ (**Initial one option**)

PUD OFFICE USE ONLY	Amount of Rebate: _____	G.L. No. <u>930.93 10-11-61-00-57</u>
PUD Account Number: _____	Rebate Payable to: _____	
Payee Mailing Address: _____		
_____	_____	<input type="checkbox"/> Inspected/verified
Utility Representative	Date	

Installer's Warranty Certification

- The installer warrants that all labor, materials and workmanship are **GUARANTEED** for **TWO(2) YEARS** for insulation or windows installations.
- Except that sealed insulated glass units are **GUARANTEED** against failure of the seal for a period of at least **FIVE (5) YEARS**.

I certify that the above referenced work was installed at this service address, and conforms to requirements of the program. If blown-in insulation was used I certify that a copy of the Insulation Certificate was attached to attic structure near access.

Installer Company Name: _____

Authorized Signature: _____ **Date:** _____

I hereby acknowledge that I have read and understand the installer guarantees as outlined above, and that the equipment was installed to my satisfaction.

_____ **Date:** _____
Customer Authorized Signature

NOTE: For payment to be authorized, this form must be completed and submitted with the invoice and a copy of the insulation certificate, if applicable.