

# Notice

## Privacy Act

Klickitat PUD  
1313 S. Columbus Ave.  
Goldendale, WA 98620  
(509) 773-7622 or (800) 548-8357

### **Privacy Act Notice:**

Your interest in our conservation program is appreciated. We hope that you will decide to participate in these energy savings activities. If you do, it is necessary for you to provide some information to us, which will enable us to run this program successfully.

The information to be collected includes the names and addresses of customers participating in the program technical data about energy use and efficiency. We need this information to determine whether you are eligible for the program. Beyond this, the information collected will be used to evaluate and audit the conservation program.

Upon BPA's request, we will provide them with this information. BPA may also wish to make certain site visits to evaluate the installations and the performance of the program.

This and the data listed above will then be used to assist us in developing new programs and in assessing energy savings obtained by existing programs in the region. This information will be retained for three years. It may be released to the public, but only in anonymous statistical form.

### 1. Application

Enclosed you will find general information on the measures and rebates available, along with all the applicable paperwork needed to submit for any rebate.

Please note that with the exception of the clothes washer rebate, the rebates are only eligible for existing structures, not new construction and the residence must have electric heat (furnace, baseboard, wall, etc.) as its primary source along with no connection to a gas meter. There can be some other back-up source of heat.

### 2. Participation

Along with the forms you will find a list of approved installers. Sign and return the Participation Agreement. Get two or more bids if possible, (suggestion, not requirement) from contractors included in the list. If you or the contractors are not sure your home qualifies for the rebate, call the Energy Services Department for instructions. You if want to use a contractor not included on the list, have the contractor contact the PUD to get approved. A homeowner may install their own windows or insulation, however only materials, not labor, are eligible costs.

### 3. Installation

Once you choose your installer, they should enter into a contract with you for the work proposed. (Not required) **Note: Heat pump proposals may need to pre-approved by the PUD prior to installation.**

When the work is completed, submit the enclosed Rebate Coupon/Installer's Warranty Certification, and a copy of the original receipt/invoice. For window installation, leave the stickers on the windows until the PUD inspects and removes them.

With the installation of all heat pumps, duct sealing may be necessary for rebate. All heat pump and duct sealing must meet Performance Tested Comfort Systems (PTCS) standards air testing before rebate can be issued. If ducts must be sealed for heat pump installation, only the heat pump rebate can be claimed.

If loose-fill insulation was installed, the Insulation Certificate must also be submitted.

Final payment and amounts will be subject to compliance with the program as determined by a final inspection by the PUD and availability of funds

### 4. Inspection

When the completed paperwork has been submitted, an inspection will be scheduled to verify installation. The homeowner or their representative must be present at the inspection. If a heat pump was installed, in certain cases, the contractor also needs to be present for the inspection.

### 5. Payment

When the work has been approved, the PUD will issue a check to the customer or installer, as selected by the homeowner on the coupon. Please allow 3 weeks for processing of payment.

### 6. Questions?

If you have any questions about this program contact *Anita Clever* at **509-773-7622** or **1-800-548-8357**. I will be glad to assist you.

We have a loan program for 4.9% fixed APR for installing any measure that qualifies for a rebate. If you are interested, let me know and I will send that packet, as the process is different.

## Residential Conservation Customer Ductless Heat Pump Participation Agreement

Customer Name: \_\_\_\_\_ Date: \_\_\_\_\_

Mailing Address: \_\_\_\_\_

Account # \_\_\_\_\_ Telephone number: \_\_\_\_\_

1. I certify that I am the legal owner of the residence located at:

2. I hereby request Klickitat PUD to financially assist in the conservation measures for this residence.

3. I understand that:

4. I, or the person authorized below, must be present at the time inspections are conducted.  
\_\_\_\_\_ is authorized to represent me and will be present during the inspection of my home.

This person  is,  is not, an authorized to sign the necessary paperwork.

- a) The PUD will provide me with a list of approved installers.
- b) Kickbacks, rebates, non-authorized discounting of bids or other non-program benefits from the installers are prohibited, and may be subject to federal law.
- c) All materials and installation must comply with current KPUD/BPA conservation specifications in order to be eligible for funding through this program.
- d) Any structural defects in this residence (e.g. dry rot, roof leaks, water pipe leaks, etc.) must be repaired prior to the installation of any PUD approved measures, and paid by the customer.
- e) I must secure bids, and work must commence within ninety (90) days in order to receive PUD funds.
- f) The PUD shall not be liable for the tortuous acts or omissions of the installers or other independent contractors.
- g) Installers, participating in the program shall not be considered officers, agents or employees of BPA or PUD.
- h) Funding for conservation measures varies by measure. More detail is available per installation.

i) These measures shall not be installed unless the home is in the Klickitat PUD service territory and is either site built or a permanently installed mobile or manufactured home.

(Homes and mobile/manufactured homes may be classified as permanent when the following conditions are met: The dwelling has been permitted for occupancy and if it is a mobile/manufactured home, it was manufactured to HUD standards).

\* Klickitat PUD will pay the lesser of the deemed savings and may change rebate prices without notice. Please check with your Energy Services Specialist for rebate prices, which are pending on an approved inspection.

4. I certify that:

- a) I have received and read the privacy act notice of the PUD, and will comply with the conditions therein.
- b) I have received and read the paperwork describing the measures and maximum funding amounts available under this program.
- c) Electric heat is my primary heat and is installed at the address listed under number one (1) above.

\_\_\_\_\_

*Customer Signature* *Date*

**RESIDENCE INFORMATION:**

*Put year home built, in box that applies:*

<b>Site Built</b>	<b>Mobile Home</b> Permanently Installed	
		Occupied Year Round
		Occupied Seasonally
		Rental

**HEATING INFORMATION:**

Electric Heat - Primary                      Yes    No  
 Existing Electric system:    Baseboard\_\_\_              Furnace\_\_\_              Heat pump\_\_\_  
 Radiant\_\_\_    Other\_\_\_\_\_

# Residential Ductless Heat Pump Measures

## Klickitat PUD

1313 S. Columbus Ave.

Goldendale, WA 98620

(509) 773-7622 or (800) 548-8357

**Qualifying Homes:** Ductless Heat Pump measures are available for existing single family and manufactured homes.

Measure	Minimum Requirements	Rebate Value
<b>Ductless Heat Pump: Conversion form electric zonal or electric plug-in heaters</b>	Must be a split system heat pump employing inverter-driven outdoor compressor, with inverter-driven or variable-speed indoor blowers, rated with minimum of 9.0 HSPF (for single head systems) and 8.0 HSPF (for multi-head systems) and listed on BPA's DHP Qualified Product List. Ducted indoor DHP units do not qualify for payment. Installations must be performed by KPUD approved technician, self-install will not qualify for rebate.	\$600.00
<b>Ductless Heat Pump: Conversion form electric FAF (forced air furnace) only</b>	Must be a split system heat pump employing inverter-driven outdoor compressor, with inverter-driven or variable-speed indoor blowers, rated with minimum of 9.0 HSPF (for single head systems) and 8.0 HSPF (for multi-head systems) and listed on BPA's DHP Qualified Product List. Ducted indoor DHP units do not qualify for payment. Installations must be performed by KPUD approved technician, self-install will not qualify for rebate.	\$1,000.00

Ductless heat pumps installations must pass BPA approval criteria. Contact PUD to perform the completion audit. All installations are subject to Quality Assurance oversight inspections by a BPA approved Quality Assurance Inspector.

DHP must be AHRI Certified installations with proof of AHRI reference number provided.

DHP equipment shall be warranted by manufacturer against defects in materials and workmanship for a minimum of one (1) year from the date of startup.

Note to installers: This does not constitute all the specifications and regulations for DHP installations.

When inspection passes, the rebate will be processed and payment made on the next available Commissioner's meeting. If you wish to use the PUD's low interest loan program for your weatherization project, contact me for forms and information, as the process is different from that listed above.

Please complete all applicable forms and return to the Goldendale office for processing. If I can be of further assistance, please contact me at the number listed below or [aclever@klickpud.com](mailto:aclever@klickpud.com).

Anita Clever  
Energy Services Specialist

KPUD reserves the right to make changes to the program based on any changes BPA makes and is subject to availability of funds

## Klickitat PUD Authorized Contractor List

Below is a list of contractors who are licensed by the State of Washington, who carry liability insurance, and who have agreed to comply with all Bonneville Power Administration and Utility installation and material standards and specifications. The Utility cannot guarantee the quality of their work.

Homeowners are encouraged to request bids from several installers and to ask for references from satisfied customers. To assure that agreement standards and specifications are met, all weatherization work done by these contractor's under this program must be inspected by the Utility. The Utility cannot be held responsible for contractor caused damages or work done beyond the scope of the Bonneville Power Administration specifications.

<b>Company</b>	<b>Address</b>	<b>Zip</b>	<b>Phone</b>	<b>Duct Sealing</b>	<b>Heat Pump</b>	<b>Ductless Heat Pump</b>
AEH:Access Electric and Heating Inc.	6510 Okanogan Ave., Suite C Kennewick WA 99336	99338	(509) 545-8755	X	X	X
Airco Heating & Cooling	1110 Lincoln, St. The Dalles OR	97058	(541) 298-9926		X	X
Area Heating & Cooling, Inc.	2721 NE 65th Ave; Vancouver, WA	98661	(360) 737-0811	X	X	
ATM Heat & Air	PO Box 2011, White Salmon WA	98672	(509) 493-0053		X	X
Dan's Top Notch	594 C St; Washougal, WA 98671	98671	(360) 491-4848	X	X	X
Green Home Construction, Inc	1824 Cascade Ave ; Hood River, OR 97031	97031	(541) 316-8558	X		X
Link's Custom Sheet Metal Inc.	3212 W 2nd St; The Dallas, OR 97058	97058	(541) 298-8616	X	X	
M. Campbell and Company Inc.	2828 W Irving St; Pasco, WA	99301	(509) 545-9848	X	X	
McDowell & Son	4180 Hays Dr; Hood River, OR 97031	97031	(541) 387-3373	X	X	
Mid-Columbia Heating & Refrigeration	110 Foster Rd; Goldendale, WA 98620	98620	(509) 773-5164		X	X
NW Blower Door	PO Box 374; North Bonneville, WA	98639	(509) 427-7238	X	X	
Oregon Equipment	1505 W 1st; The Dalles, OR 97058	97058	(541) 296-2915	X	X	X
Perfect Climate, Inc.	31925 E Historic Columbia River Hwy; Troutdale, OR 97060	97060	(503) 491-4848	X	X	

KPUD reserves the right to make changes to the program based on any changes BPA makes and is subject to availability of funds

# **To Ductless Heat Pump Contractors**

## **Air Source Heat Pumps/Duct Sealing**

1. Confirm with utility customers eligibility.
2. Completed Homeowner Participation Form & Contractor Invoice Form.
3. AHRI Certificate showing HSPF and SEER ratings.
4. Copy of the final invoice.
5. KPUD rebate coupon-Installers Warranty Certification completed and signed by contractor and customer.

# Residential Ductless Heat Pump Rebate Coupon

## Klickitat PUD

Owner(s) Name: \_\_\_\_\_ Service Address: \_\_\_\_\_

Mailing Address: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_ Phone: \_\_\_\_\_

Incentive payment is to be paid to OWNER, unless stipulated by signing this authorization: I authorize KPUD to pay my rebate directly to my contractor as named below: \_\_\_\_\_  
Customer Authorized Signature \_\_\_\_\_ Date \_\_\_\_\_  
Name & Address of Contractor: \_\_\_\_\_

PUD OFFICE USE ONLY Amount of Rebate: \_\_\_\_\_ G.L. No. 930.93 10-11-61-00-57

PUD Account Number: \_\_\_\_\_ Rebate Payable to: \_\_\_\_\_

Payee Mailing Address: \_\_\_\_\_

Utility Representative \_\_\_\_\_

Date \_\_\_\_\_

Inspected/model # verified

### Heat Pump Installer's Warranty Certification

- The installer warrants that all labor, materials and workmanship are **GUARANTEED** for **ONE (1) YEAR** for Ductless heat pump installations.
- The installer has provided customer with copies of all manufacturer warranties.

I certify that qualifying equipment was installed at this service address, and conforms to the requirements of the program.

Installer Company Name: \_\_\_\_\_

Authorized Signature: \_\_\_\_\_ Date: \_\_\_\_\_

I hereby acknowledge that I have read and understand the installer guarantees as outlined above, and that the equipment was installed to my satisfaction.

Customer Authorized Signature \_\_\_\_\_ Date: \_\_\_\_\_

**NOTE: For payment to be authorized, this form must be completed and submitted with the invoice.**