

Public Utility District No. 1 of Klickitat County
Board of Commissioners' Meeting
Tuesday, January 10, 2017

11:00am – Joint Meeting with Klickitat Board of County Commissioners

AGENDA

Time: **KPUD Commission Regular Meeting Start Time – 2:00pm**

Location: 1313 S. Columbus Ave. – Goldendale, WA

- **Pledge of Allegiance**
- Approval of Minutes – 12/27/2016 Meeting
- Approval of Claims / Vouchers for period ending 1/10/2017 *(Cynthia)*
- Approval of Payroll for period ending 12/11/2016 *(Cynthia)*

▪ ***PUBLIC COMMENT PERIOD***

▪ **REPORTS – 10 min. each:**

- Commissioners' Reports
- Manager's Bi-Monthly Report (Jim Smith)
(see attached report)
- Generation Assets – Monthly & Year-End Rpts (Kevin Ricks)

GUESTS:

- Dep't of Ecology – Donna Smith & Steve Miller

AGENDA ITEMS *(see Manager's Report for further details)*

- A. ELECTION OF OFFICERS
- B. ECOLOGY AWARDS, Wastewater Department *[Donna Smith / Steve Miller]*
- C. BID AWARD / REJECTION: Bingen Substation Steel *[Ron Schultz]*
- D. CALL FOR BIDS: Bingen Substation above ground construction *[Ron Schultz]*
- E. EXECUTIVE SESSION: MM28 Fire *(Perkins Coie via teleconf.)*
- F. ADJOURNMENT

FOR THE GOOD OF THE ORDER:

1/11-13 – WPUDA Meetings
2/15-17 – WPUDA Meetings
2/21 – Irrigators' Meeting, 11:30am, Goldendale
2/28 – Irrigators' Meeting, Bickleton

Note: Agenda is subject to last-minute revisions which may include the Board calling for an executive session.

Public Utility District No. 1 of Klickitat County

78 Years of Service * 1938-2016

GENERAL MANAGER'S REPORT TO THE BOARD

For the January 10, 2017 Meeting

AGENDA ITEMS

- G. ELECTION OF OFFICERS – It's time for our two-year officer elections for the positions of President, Vice-President, and Secretary of the Board. The normal cycle would have Commissioner Knowles moving from Vice President to President, Commissioner Gunkel moving from Secretary to Vice President and Commissioner Miller assuming the Secretary role.
- H. ECOLOGY AWARDS – Donna Smith and Steve Miller will be at the meeting on Tuesday to present our wastewater department with three Outstanding Performance Awards for Klickitat, Lyle and Wishram wastewater systems. The Department of Ecology makes awards annually for systems that have no violations during the year.
- I. BID AWARD – Bids were opened on January 5, 2017 as advertised. Staff recommends that the Board reject all bids for the Bingen Substation Structural Steel, as the amount of the sole bid received was for \$38,721.00 excluding tax; the engineering estimate was \$32,000.00. Therefore the bid received exceeded the 15% above the engineering estimate as allowed per RCW 54.04.080. We are also asking that the Board authorize staff to revert to the Alternative Bid Procedure in RCW 54.04.082, which allows the District to follow the procedure as set forth in RCW 39.04.190 and obtain quotes and award a contract if the amount exceeds \$15,000.00 but is less than \$60,000.00. A waiver of the deposit or bid bond required under RCW 54.04.080 may be authorized by the Commission in securing such bid quotations.
- J. CALL FOR BIDS – Staff is requesting the Board's approval to advertise a Call for Bids for the Bingen Substation above ground construction, with a bid opening date of February 2, 2017 at 2:00pm.
- K. EXECUTIVE SESSION: Potential Litigation – Our lawyers with Perkins Coie will be available via teleconference to discuss potential litigation in regard to the Mile Marker 28 Fire.

NON-AGENDA ITEMS

1. I took annual vacation over the Holiday season. 81 degrees colder today than yesterday, but still good to be back.
2. We are expecting winter storms over the weekend and staff has worked hard to be prepared for the worst. I am very happy with the planning work being done.

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3. Organization Membership Representation -- Enclosed is an updated list of organizations that we are members of, showing representatives and alternates of each for your review. We also need to designate a representative for WRIA 30-31. Also enclosed is a listing of the various WPUDA committees with designated representatives and alternates.
4. Washington Public Utility District Association's Energy Services Director – We received word that Dave Warren has accepted the job as Legislative Director for the newly elected Public Lands Commissioner, Hilary Franz. Dave was with WPUDA thirteen years and kept us all informed and advised on energy issues being addressed by the state legislature, governor, and other regional groups. His last day with WPUDA will be January 20th. They are working on transitional issues internally. In the meantime, George Caan will be assuming the key staff role for the energy committee.
5. Renewable Natural Gas Project – Staff will update the Board on our progress over the holiday season.
6. Retirement Plan – Per RCW's our new Operations Manager, Craig Lohrey is unable to participate in KPUD's current Public Employee Retirement System, being that he is a City of Tacoma Retiree. We would like to afford Craig a commensurate retirement plan through ICMA, specifically a 401(a). This alternative plan would mirror the current and future PERS contributions and guidelines. I request authorization to sign and adopt this retirement plan on behalf of KPUD.