

Public Utility District No. 1 of Klickitat County
Board of Commissioners' Meeting
Tuesday, March 28 2023
AGENDA

ONE TIME USE – **Regular Meeting** Call in number option: 844-621-3956 (Access Code: 2481 206 3451)

KPUD Commission Meeting Start Time – 2:00 p.m. as Advertised;

Location: 1313 S. Columbus Ave. - Goldendale, WA

➤ **PLEDGE OF ALLEGIANCE**

➤ Approval of Minutes - 03/14/2023 Meeting

➤ Approval of Claims/Vouchers for period ending 03/28/2023 (*Cara Smith*)

➤ Approval of Payroll for period ending 03/12/2023 (*Cara Smith*)

➤ **PUBLIC COMMENT PERIOD**

REPORTS – 10 min. each:

- Water/Wastewater update (*Sharon Blodgett*)
- Operations update (*Mike Nixon*)
- Engineering update (*Mark Garner/Brandon Johnson*)
- January Financials (*Sarah Honkala*)
- Commissioners' Reports
- Assistant General Manager (*Gwyn Miller*)
- Manager's Bi-Monthly Report (*Jim Smith*)
-(*see attached report*)

GUESTS:

- TEA Representatives: Josh McCall, Collin Cameron, and Marty Parsons
- Dave McKenzie, WPUA Vice President
- Nicolas Garcia, WPUA Policy Director

AGENDA ITEMS – (*see Manager's Report for further details*)

- A. Washington Public Utility District Association Update (*Dave McKenzie and Nicolas Garcia*)
- B. The Energy Authority (TEA) Market Update (*Josh McCall, Collin Cameron, and Marty Parsons*)
- C. Policy 45 Risk Management (*Mike DeMott*)
- D. Policy 23 Purchasing Policy (*Jeff Thayer*)
- E. Policy 21 Customer Service Revision Discussion (*Brandy Myers/Brandon Johnson*)
- F. Call for Bid Power Transformers (*Brandon Johnson*)
- G. Pre-Qualification of Professional Services (*Brandon Johnson*)

ADJOURNMENT

FOR THE GOOD OF THE ORDER:

- WPUA Association Meeting April 12-14
- OPMA/Records Retention online refresher course for commissioners
<https://wacities.org/data-resources/public-records-act-elearning>
<https://wacities.org/data-resources/open-public-meetings-act-elearning>
- Public Disclosures due April 15.



Public Utility District No. 1 of Klickitat County

80 Years of Service * 1938-2018

GENERAL MANAGER'S REPORT TO THE BOARD For the **March 28, 2023** Meeting

AGENDA ITEMS:

- A.** Washington Public Utility District Association - Vice President Dave McKenzie and Policy Director Nicolas Garcia will be in attendance to discuss their strategies reuniting public utility districts and address questions. A copy of their presentation is included in the packet for review.
- B.** The Energy Authority (TEA) Market Update - Josh McCall, Collin Cameron, and Marty Parsons will be in attendance to present an overview of conditions in power related markets.
- C.** Policy 45 Line Extension - Mike DeMott and the risk management committee have reviewed the policy and provided a markup of proposed changes for review prior to our discussion at the meeting. Edits include ensuring policy accurately reflects current needs, credit limits, and environmental attributes.
- D.** Policy 23 Purchasing Policy - Jeff Thayer will be available to discuss the proposed updates which reflect changes to incorporate our electronic approval process, updated credit card agreements and approvals to align with current NISC processes and continued compliance with RCW's.
- E.** Policy 21 Customer Service discussion - Brandy Myers and Brandon Johnson will be discussing potential policy updates in preparation for the Advanced Metering Infrastructure project. The outline is reflective of the AMI committee and Senior Staff review and discussions. As anticipated opinions vary on the opt-out topic. Therefore, we seek the opportunity to give and receive commissioner feedback prior to proposing policy modifications.
- F.** Call for Bid Power Transformers 2023 - Brandon Johnson will be requesting board approval of a call for bid. This will be to purchase a transformer for the proposed Trout Lake Substation project and a spare transformer. The current spare replaced the damaged transformer at M.A. Collins Substation.

G. Pre-Qualification of Professional Services Consultants - We have received all of the required documentation to add Sandpiper Solutions and Wiggins Tech to our Professional Services roster for the 2023 period. Both of these companies are new to our professional services listing and have met all of our requirements.

NON-AGENDA ITEMS:

Jim will provide an update on his HB 1117 Power Supply bill testimony along with an operational update.

The Bickleton Water System customer meeting is scheduled for March 30 at 6:30 p.m. and Ponderosa Water System is scheduled for April 8 at 10:00 a.m. Commissioner Miller will attend these meetings.