

Public Utility District No. 1 of Klickitat County
Board of Commissioners' Meeting
Goldendale, WA

Tuesday, September 26, 2017

AGENDA

Time: **KPUD Commission Regular Meeting Start Time – 2:00pm**
Location: 1313 S. Columbus Ave. – Goldendale, WA

- **Pledge of Allegiance**
- Approval of Minutes – 9/12/2017 Meeting
- Approval of Claims / Vouchers for period ending 9/26/2017 (*Sharon, Cynthia*)
- Approval of Payroll for period ending 9/17/2017 (*Sharon, Cynthia*)

- **PUBLIC COMMENT PERIOD**

AGENDA ITEMS (*see Manager's Report for further details*)

- A. Renewable Natural Gas(RNG) Update- [*Kevin / Mike*]
- B. Call for Bid- RNG Project Water Chiller [*Kevin*]
- C. Call for Bid- RNG Project Pump Skid [*Kevin*]
- D. Call for Bid- RNG Project Candle Flare [*Kevin*]
- E. Call for Bid-RNG Project Dual 6" Gas Pipeline Construction [*Kevin*]
- F. POLICY UPDATE- Policy Bulletin No. 45 "Risk Management & Trading [*Mike*]
- G. PREQUALIFICATION OF CONTRACTORS [*Jeff*]
- H. BID AWARD- CIC Conductor [*Jeff*]
- I. SET RATE HEARING DATE- Setting of City Street Light Rates for Bingen, Goldendale and White Salmon [*Ron.S.*]
- J. RESOLUTION No. 1748 - Credit Card for Operations Manager [*Ron I*]
- K. RESOLUTION No. 1749- Senior Discount [*Brandy*]
- L. WALKLEY SCHOLARSHIP DRAWING [*Luann*]
- M. JOHN DAY PUMP STOREAGE PROJECT- National Grid/Rye Energy
- N. EXECUTIVE SESSION to evaluate complaints or charges brought against a public officer or employee pursuant to R.C.W. 42.30.110(1)(f)

REPORTS – 10 min. each:

- Engineering - Monthly Report
- Operations - Monthly Report
- Water/Wastewater - Monthly Report
- Financial- Monthly Report
- Commissioners' Reports
- Manager's Bi-Monthly Report (*Jim Smith*) -
report attached

GUESTS:

- Don Jarrett
- Dan Waiono
- Aaron Parker
- Brian Skeahan

ADJOURNMENT

FOR THE GOOD OF THE ORDER:

10-09 KPUD Annual Meeting 9:00am Goldendale Grange Hall

10/10– Klickitat County Board meeting, 11:00am - KPUD Board Meeting, 2:00pm



Public Utility District No. 1 of Klickitat County

79 Years of Service * 1938-2017

GENERAL MANAGER'S REPORT TO THE BOARD For the **September 26, 2017** Meeting

AGENDA ITEMS

- A. RNG Update- Kevin, Mike and the Engineering team will be on site to discuss updated scheduled and current budget recap. They will also be requesting that we call for bid of the three material bids and one construction bid.
- B. Call for Bid- RNG Project Water Chiller
- C. Call for Bid- RNG Project Pump Skid
- D. Call for Bid- RNG Project Candle Flare
- E. Call for Bid- RNG Project Dual 6" Gas Pipeline Construction
- F. POLICY UPDATE- Policy Bulletin No. 45 "Risk Management & Trading": The main updates to this policy is to remove slice and add our load following process back into the policy.
- G. PREQUALIFICATION OF CONTRACTORS: Renewal of Mission Construction Inc.
- H. BID AWARD- CIC Conductor: Staff is recommending award of the CIC bid to Anixter, Inc. in the amount of \$155,040.00. There were two bidders Anixter and General Pacific. Anixter was not the low bidder but due to low bidders not meeting liquidated damages and reel sizes as well as extended lead-times on delivery Anixter was chosen as the successful bid for this evaluation.
- I. SET RATE HEARING DATE - Setting of rate hearing date to approve the City Street Light Rates for Bingen, Goldendale and White Salmon: With the installation of the new LED street lights, staff is recommending that we hold the rate hearing to allow ensure that we may begin billing these lights under the new rate in November.
- J. RESOLUTION No. 1748- Authorizing the Obtaining of Credit Cards: Luann has drafted a resolution authorizing staff to issue Mark Pritchard, Operations Manager a business credit card.

- K. RESOLUTION No. 1749- Providing a Low-Income Elderly Rate: Brandy is presenting a resolution to the board to establish the Low-Income Elderly Rate for billings issued December 2017 through May 2018.
- L. WALKLEY SCHOLARSHIP DRAWING- There are two students this year, Johnathon DeMott and Harley Clever. Luann will have those names for the drawing.
- M. EXECUTIVE SESSION to evaluate complaints or charges brought against a public officer or employee pursuant to R.C.W. 42.30.110(1)(f)

NON-AGENDA ITEMS

- 1. **RDC Easement**: We received the gas pipeline and fiber optic easement form Republic Services. We also received their support with regards to the Conditional Use Permit process.
- 2. **Annual General Meeting**: I am attaching the agenda for the 2017 Annual Employee meeting, which will be on October 9th. Our plan is to have Curtis Haley of Tri-Leadership provide a keynote address on positive thinking and work approach, Jennifer Bouman-Steagal do some team building exercises and have the three of you do the normal question and answer panel right after lunch.
- 3. **Wishram Water Well Project**: Work is continuing on the booster pump and well pump installation. Our current total cost forecast is \$930,000 with the original estimated cost of \$895,000, which is 4% over the original estimated cost.
- 4. **Public Generating Pool (PGP) Carbon Market Work**: as a follow up to last meetings discussion on the impacts of carbon legislation on our industry, I am requesting the Board's acknowledgement that I plan to spend \$10,000 to advance the study work being undertaken by PGP. In support of work completed by Chelan PUD on the value of PNW hydro generation in California I am also planning on spending \$3,000 - 4,000. Our value here would be derived from the carbon free nature of our BPA power supply. These expenditures are ex-budget, but we will still be under as a utility year end.
- 5. Mark Pritchard starts Monday & will be at the meeting.