GROUND SOURCE HEAT PUMP DATA COLLECTION TOOL

Unless requested by the utility, submission of this form is not required.

All fields must be completed. Work must be performed by one or more technicians with an International Ground Source Heat Pump Association (IGSHPA) certification. Multiple technicians may be employed to meet these certification requirements, but all must be present at the time of the install.

- 1) Enter all data into the data collection tool below. If you have any questions, please email BPA at reseeprogram@bpa.gov or contact the customer's electric utility.
- 2) Submit the data collection tool and any additional required documents to the customer utility.

Site Information		Install Date	Electric Utility						
Company Name	Tech Name (optional)	IGSHPA Tech Name	IGSHPA Tech			IGSHPA #			
Installation Site Address	Site Site City State				Site Zip				
Home Type: Existing Site Built New Construction Site Built Manufactured: # of Sections 1 2 3									
Heated Area: Sq Ft	Foundation Type (Si	Foundation Type (Site Built): Crawlspace Full Basement Half Basement				ement 🗌 Slab			
Existing Primary Heating System Being Replaced (If new home, indicate heating system installed):									
🗌 Electric Forced Air w/out AC 🔲 Electric Forced Air w/ AC 🗌 Electric Zonal 🗌 Air Source Heat Pump 🔲 Ground Source Heat Pump									
🗌 Natural Gas Furnace (Gas Company:) 🔲 Other Non-Electric Space Heating:									
Back up Heat: None Electric Forced Air Electric Zonal Natural Gas Furnace Non-Electric Space Heating									

New Heat Pump Equipment Data *BPA requires GSHPs to be Energy Star qualified. Visit www.energystar.gov/products/geothermal_heat_pumps

*Equipment is Energy AHRI#		Clo	sed Loop	Vertical Loop	Water-Water				
] Op	en Loop 🔲 Pond	Horizontal Loop	Water-Air				
Heat Pump			Capacity						
Make			(tons)						
Heat Pump				No	Maa				
Model #			With Desuperheater?	NO	Yes				
For Closed Loop Systems	For Horizontal ground loop		p	For Vertical Loop					
Total external loop length:ft	Average in-ground loop depth:ft.		epth:ft.	No and depth	ft. of boreholes				
For Open Loop Systems Supply side depth (elevation difference between water source and heat pump):ft.									
Return water: Re-injected into ground. Re-injection depth (elevation difference between heat pump and re-injection point): ft.									
Discharged onto the surface. Specify surface:									

Auxiliary Heating System

Auxiliary (strip) heat lockout does not engage at outdoor temperatures above 30 deg: 🗌 Yes 🔲 No 🔲 Other (specify):	
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Notes